

State of Arizona Department of Real Estate

# Fee Schedule Effective November 3, 2016

## License Examinations

	Salesperson	Broker
Examination Application and Examination Fees combined	\$75	\$125

## Original License

	Salesperson	Broker
License Fee	\$50	\$125
Real Estate Recovery Fund	\$10	\$20
Total:	\$60	\$145

## License Renewal

Individual Renewals		Salesperson	Broker
In-Office or Mailed		\$125	\$250
Online - TIMELY		\$75	\$175
Online - LATE		\$125	\$250
Real Estate Recovery Fund		No charge	No charge
Entity Renewals			
Branch Office	- Per Office		\$60
Corporation, Partnerships, Limited Liability Companies			No charge

## Branch Office Original License

License Fee	\$60
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## License Changes

<b>Address Changes</b> (business address changes cannot be done online)		
Business	- Each Main/Branch Office	No charge
Personal	- In-Office	No charge
	- Online	No charge
<b>Name Change; Business or Personal</b> (cannot be done online)		
Business	- Each Main/Branch Office	No charge
Personal		No charge
<b>License Reinstatement</b> (within license period pursuant to ARS §32-2131)		\$5
<b>Hire/Sever/Transfer</b>		
Hire	- In-Office	No charge
	- Online	No charge
Sever	- In-Office	No charge
	- Online	No charge
Transfer	- In-Office	No charge
	- Online	No charge
Branch Manager Changes (each change) - In-Office Only		No charge
<b>PC or PLC Status</b> (add, drop, or change members - per change per member)		No Charge
<b>Branch Office Realignment</b> (duration of license based on entity license expiration date)		
1 month through 24 months		\$60

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### Temporary License Certificates

Broker License Fee (90 days)	\$50
Cemetery Salesperson (90 days)	
<i>License Fee</i>	\$50
<i>Real Estate Recovery Fund</i>	\$10
Membership Camping Salesperson Certificate of Convenience	
<i>License Fee</i>	\$50

### Development Fees

	Subdivision	Unsubdivided	Campground	Timeshares
Disclosure Report (public report) Application	\$450	\$500	\$500	\$20 per Interest, \$1,000 max
Application to Amend Disclosure Report	\$250	\$250	\$300	N/A
Petition for Exemption	\$100	\$100	N/A	\$300
Cemetery Certificate of Authority	\$500			
Amended Cemetery Certificate of Authority	\$250			

#### Inspection Fees {1}

#### **FOR PROPERTY LOCATED IN ARIZONA { 2 }**

One upfront inspection fee is submitted with each initial filing.

If multiple inspections are necessary, additional inspection fees may be charged.

#### Roundtrip Mileage From Phoenix ADRE

1-25 miles	\$10
26-50 miles	\$20
51-75 miles	\$30
76-100 miles	\$40
101-125 miles	\$50
126-150 miles	\$60
151-175 miles	\$70
176-200 miles	\$80
201-250 miles	\$100
251-300 miles	\$120
301-350 miles	\$140
351-400 miles	\$160

{1} These fees effective beginning January 1, 2006

{2} Applicable travel expenses/costs for out-of-state property that is subject to the same inspection shall apply.

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**Miscellaneous Fees**

**Public Records**

Photocopy of Department Records	
Copies per page:	\$0.25
Dept. may charge an hourly rate	
for voluminous requests	\$10/hr
CD of Department Records	\$5 + Postage
Postage	Varies - based on actual cost to the Dept.
Certification of Department Records	\$3 / request

**Annual Bulletin Subscription**

Hard copy	\$20
Email	No Charge

<b>Lawbook</b>	\$18
<b>Shipping for 1 Book</b>	\$3

<b>Returned Check Fee</b>	\$25
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**Education Fees**

Continuing Education Course (New Application/Renewal)	No Charge
Prelicensure Course (New Application/Renewal)	No Charge
Distance Learning Course (New Application/Renewal)	No Charge
<i>Host/ Remote Location Method</i> (New Application/Renewal)	No Charge
Instructor (New Application/Renewal)	No Charge
<i>Instructor Expedited Form</i>	No Charge
Real Estate School (New Application/Renewal)	No Charge
<i>School Administrator</i> (New Application/Renewal with School)	No Charge
Change: School/Administrator/Course/Instructor	No Charge

**Homeowner's Association Dispute Process Fees**

HOA Dispute Petition Fee	\$500
(\$500 per complaint with a maximum of 4 complaints)	