



STATE OF ARIZONA
DEPARTMENT OF REAL ESTATE

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Phoenix, AZ 85018
(602) 771-7700

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Tucson, AZ 85701
(520) 628-6940

For Department Use Only
Effective Date:
Date Entered: By:
Date sent to Employing Broker:

REQUEST FOR ADMINISTRATIVE SEVERANCE FORM

You can do more than renew online! Go to www.azre.gov

If you are unable to sever online from your broker, you may request an Administrative Severance from the Department, A.A.C. R4-28-303.

Your full name, as licensed:

I am licensed as a: salesperson associate broker My license number is:

Name of entity from which you wish to be severed:

License number of Entity:

Pursuant to Commissioner's Rule R4-28-303, I hereby request that the Department administratively sever me from my employing broker for the following reasons:

Blank lines for reasons of severance

A Salesperson or Associate Broker may file with the ADRE, either on-line, by mail or in person, notice of severance from his/her employing broker.

"Filing a false or misleading statement may be grounds for disciplinary action against the license holder, including license suspension, revocation, and assessment of a civil penalty."

A copy of this form will be mailed to the employing broker.

Licensee's Signature: Date:

The Department recommends that:

- ✓ The severing salesperson or associate broker provide the designated broker or branch manager with an itemized list of the information and documents being returned to or provided to the broker or branch manager, and asks the broker or branch manager to acknowledge receipt of the listed items.
✓ The severing salesperson or associate broker AND the designated broker or branch manager print this sever notification for their records.

FOR ADRE USE ONLY
Accepted by:

"AN EQUAL EMPLOYMENT OPPORTUNITY AGENCY"

This form is available in alternate formats by contacting the Operations Office at 602-771-7760 or by email at forms@azre.gov