



STATE OF ARIZONA  
DEPARTMENT OF REAL ESTATE

2910 N 44th St, Ste 140  
Phoenix, AZ 85018  
(602) 771-7700

400 W Congress, Ste 523  
Tucson, AZ 85701  
(520) 628-694

[www.azre.gov](http://www.azre.gov)

## REQUEST FOR LICENSE CERTIFICATION – FORM LI-217

The Arizona Department of Real Estate will provide a Certification of Licensure based upon information contained within our Electronic records. Information older than seven (7) years is not available and will not be provided. Employment history is not included in the Certification. You may obtain limited employment history from our Public Database at [www.azre.gov](http://www.azre.gov).

Check or Money Order only (**ADRE assumes no responsibility for cash delivered to the Department**)

Provide a Self Addressed Stamped Envelope per request. Complete all information requested.

Incomplete or nuclear information will be subject to return. Complete in Ink

### I. Licensee Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Daytime phone or email address: \_\_\_\_\_

### II. Attachment

Please complete the attached pre-printed form to/for: \_\_\_\_\_  
(the state of for license verification)

### III. Payment

Fee: \$3.00 for each certification (signed and certified)  
.25 for each copy (signature and certification not attached)

Mail completed request to: Arizona Department of Real Estate  
2910 N. 44th Street, Suite 140  
Phoenix, AZ 85018

**The Department does not assume responsibility for misdirected or undelivered mail to/or from the Department.**

Please allow approximately 15-21 business days to process  
**THIS SERVICE CANNOT BE COMPLETED OVER THE COUNTER**

“AN EQUAL EMPLOYMENT OPPORTUNITY AGENCY”

This form is available in alternate formats by contacting the Operations Office at 602-771-7760 or  
by email at [forms@azre.gov](mailto:forms@azre.gov)