



ARIZONA DEPARTMENT OF REAL ESTATE

www.azre.gov

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PHOENIX, AZ 85018
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TUCSON OFFICE
400 W CONGRESS STE-523
TUCSON, AZ 85701
(520)628-6940

ENTITY (BROKERAGE) LEGAL/DBA NAME RESERVATION

ALLOW UP TO TWO (2) WEEKS FOR REVIEW AND PROCESSING

FAX THIS FORM TO 602-955-6284

ONLY 1 DBA AND 1 ENTITY NAME PER BUSINESS ALLOWED

All legal and or DBA name reservations should be submitted to the Department **before** the name is registered with the ACC or the Secretary of State. If your request is denied, you must re-submit until a name is approved. Approved names are reserved for 45 calendar days.

Visit our website and download the Step by Step Original Entity (Brokerage) Processing Procedure Packet or email your request to Broker.appointments@azre.gov for assistance from a Broker Specialist. **Self-employed brokers DO NOT need an appointment. PC/PLLC's are not considered real estate companies and cannot be licensed under a fictitious legal or DBA name.**

Print Requestor's Name		License Number	Date of Submittal
()	()		
Direct Phone Number	Fax Number		
Email Address needed if no fax number available.		Alternate Email Address	

LEGAL NAME REQUEST NOTE - If you are using INITIALS you must tell AZRE what they stand for in the Comments field.

1 st Choice Legal Entity Name	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved	Reserved Until
Comments			
2 nd Choice Legal Entity Name	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved	Reserved Until
Comments			

DBA NAME REQUEST NOTE - If you are using INITIALS you must tell AZRE what they stand for in the Comments field.

1 st Choice DBA Name	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved	Reserved Until
Comments			
2 nd Choice DBA Name	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved	Reserved Until
Comments			

FOR AZRE USE ONLY

RESERVED ON		DATE STAMP
PROCESSED BY		
COMMENTS		