



Arizona Department of Real Estate (ADRE)

Real Estate Recovery Fund

www.azre.gov

Personal Service Affidavit (RF-110)

2910 N. 44th STREET STE-100, PHOENIX, AZ 85018

DOUGLAS A. DUCEY
GOVERNOR

JUDY LOWE
COMMISSIONER

The undersigned Applicant states the following:

1. That I am a private process server registered in _____ County, Arizona, and that I received the Notice to Judgment Creditor (Form RF-109) and the Application for Payment from the Real Estate Recovery Fund (Form RF-107), together with all of the attachments,

from _____ on _____, 20__.

[] attempted to serve

2. That I personally [] served a copy of each document listed above as follows:

Judgment Debtor's Name: _____

Address (street/city/state): _____

Date(s) and Time(s): _____

Place of Service: [] Residence [] Business (Provide Business Name) [] Other (Describe):

3. [] I performed a search to locate Judgment Debtor, and made _____ attempts to serve the Judgment Debtor at the above address but was never able to make contact with anyone or ascertain the current whereabouts of the Judgment Debtor.

_____ Miles @ _____ \$ _____ X _____ Affiant

_____ Miles @ _____ \$ _____ SUBSCRIBED AND SWORN to before me this

_____ Miles @ _____ \$ _____ day of _____, 20__.

Total Mileage: \$ _____ X _____ Notary Public

Attempted Service: \$ _____ My Commission expires: _____

Service: \$ _____

Skip Trace: \$ _____

Other Services: _____

\$ _____

Affidavit/Notary Fee \$ _____

NAME, ADDRESS, PHONE NUMBER, & EMAIL OF PROCESS SERVER:

NOTICE TO APPLICANT:

Your Application is not substantially complete without proof of service on each Judgment Debtor against whom you are making a claim. Only use this method of service if both of the following conditions apply:

- (1) The Judgment Debtor does not currently hold a license issued by the Department.
(2) After reasonable diligence, you cannot affect personal service on the Judgment Debtor.

When you receive the Publisher's Certificate, complete this form and attach the original certificate and process server's Affidavit(s) referenced in No. 4 above. Mail or submit via Message Center completed form and all attachments to:

Recovery Fund Administrator
Arizona Department of Real Estate
2910 N. 44th Street, Suite 100
Phoenix, AZ 85018

Your Application will not be treated as substantially complete without Proof of Service on each Judgment Debtor against whom you are making a claim.