

# State of Arizona Department of Real Estate

## Fee Schedule Effective Aug. 7, 2023

### License Examinations

	Salesperson	Broker
Examination Application and Examination Fees combined	\$75	\$125

### Original License

	Salesperson	Broker
License Fee	\$50	\$125
Real Estate Recovery Fund	\$10	\$20
Total:	\$60	\$145

### License Renewal

Individual Renewals	Salesperson	Broker
Timely	\$60	\$120
Late	\$125	\$245
Real Estate Recovery Fund	No charge	No charge

#### Entity Renewals

Branch Office - Per Office		\$60
Corporation, Partnerships, Limited Liability Companies		No charge

### Branch Office Original License

License Fee		\$60
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### License Changes

#### Address Changes (business address changes cannot be done online)

Business - Each Main/Branch Office		No charge
Personal - In-Office		No charge
- Online		No charge

#### Name Change; Business or Personal (cannot be done online)

Business - Each Main/Branch Office		No charge
Personal		No charge

#### License Reinstatement (within license period pursuant to ARS §32-2131)

		\$5
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#### Hire/Sever/Transfer

Hire - In-Office		No charge
- Online		No charge
Sever - In-Office		No charge
- Online		No charge
Transfer - In-Office		No charge
- Online		No charge

#### Branch Manager Changes (each change) - In-Office Only

		No charge
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#### PC or PLC Status (add, drop, or change members - per change per member)

		No Charge
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#### Branch Office Realignment (duration of license based on entity license expiration date)

1 month through 24 months		\$60
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### Temporary License Certificates

Broker License Fee (90 days)	\$50
Cemetery Salesperson (90 days)	
<i>License Fee</i>	<i>\$50</i>
<i>Real Estate Recovery Fund</i>	<i>\$10</i>
Membership Camping Salesperson Certificate of Convenience	
<i>License Fee</i>	<i>\$50</i>

### Development Fees

	Subdivision	Unsubdivided	Campground	Timeshares
Disclosure Report (public report) Application	\$450	\$500	\$500	\$20 per Interest, \$1,000 max
Application to Amend Disclosure Report	\$250	\$250	\$300	N/A
Petition for Exemption	\$100	\$100	N/A	\$300
Cemetery Certificate of Authority	\$500			
Amended Cemetery Certificate of Authority	\$250			

#### Inspection Fees {1}

#### **FOR PROPERTY LOCATED IN ARIZONA {2}**

An inspection fee will be required and notified to the filer of the Public Report if a physical inspection is necessary. If multiple inspections are necessary, additional inspection fees may be charged.

#### Roundtrip Mileage From Phoenix ADRE

1-25 miles	\$10
26-50 miles	\$20
51-75 miles	\$30
76-100 miles	\$40
101-125 miles	\$50
126-150 miles	\$60
151-175 miles	\$70
176-200 miles	\$80
201-250 miles	\$100
251-300 miles	\$120
301-350 miles	\$140
351-400 miles	\$160

{1} These fees effective beginning January 1, 2006

{2} Applicable travel expenses/costs for out-of-state property that is subject to the same inspection shall apply.

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### Miscellaneous Fees

#### Public Records

Photocopy of Department Records	
Copies per page:	\$0.25
Dept. may charge an hourly rate for voluminous requests	\$10/hr
CD of Department Records	\$5 + Postage
Postage	Varies - based on actual cost to the Dept.
Certification of Department Records	\$3 / request

#### Lawbook

Real Estate	\$25
Homeowners' Association (HOA)	\$15
<b>Shipping for 1 Book</b>	<b>\$5</b>

<b>Returned Check Fee</b>	<b>\$25</b>
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### Education Fees

Continuing Education Course (New Application/Renewal)	No charge
Prelicensure Course (New Application/Renewal)	No charge
Distance Learning Course (New Application/Renewal)	No charge
<i>Host/ Remote Location Method</i> (New Application/Renewal)	No charge
Instructor (New Application/Renewal)	No charge
<i>Instructor Expedited Form</i>	No charge
Real Estate School (New Application/Renewal)	No charge
<i>School Administrator</i> (New Application/Renewal with School)	No charge
Change: School/Administrator/Course/Instructor	No charge

### Homeowners' Association Dispute Process Fees

HOA Dispute Petition Fee ((\$500 per complaint with a maximum of 4 complaints))	\$500
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